

Information on the Processing of Personal Data of our Business Partners

Within the scope of our information obligations under Articles 13, 14 of the EU General Data Protection Regulation ("GDPR"), we would like to inform you as our prospective customer, customer, cooperation partner, supplier and/or provider of other supplies and/or services - this includes customers as end consumers as well as employees of our business partners in their role as contact persons and representatives in connection with business relationships - (collectively, "Business Partners") about the processing of your personal data by us and the rights to which you are entitled under the GDPR.

1. Who is responsible for Data Processing and who is the Data Protection Officer?

The body responsible for data processing is

- RAFI GmbH & Co. KG, Ravensburger Str. 128 - 134, 88276 Berg
Tel.: +49 751 89-0, Fax: +49 751 89-1300, E-Mail: info.headquarters@rafi-group.com
- RAFI Eltec GmbH, Im Langaecker 1, 88662 Überlingen
Tel.: +49 7551 8000-0, Fax: +49 7551 8000-57, E-Mail: info.eltec@rafi-group.com
- RAFI Systec GmbH & Co. KG, Oberriedweg 40, 88339 Bad Waldsee
Tel.: +49 7524 9728-0, Fax: +49 7524 9728-1500, E-Mail: info.systec@rafi-group.com

With regard to the joint controllers concerning our CRM system, SAP Sales Cloud for Customer, please also refer to the **information on joint responsibility pursuant to Article 26 (2) of the GDPR**, which you can also find under the business partner information on our website under the topic "Data Protection". You can also request this using the contact information above.

You can reach our **data protection officer**, Dr. Norbert Kuhn (Kuhn-privacy), at the address Heustrasse 3, 70174 Stuttgart, Germany, or at the e-mail address datenschutz@rafi.de.

For further information about our company, please contact us or visit our website <https://www.rafi-group.com/en/>.

2. Which Data Categories do we process and where do they come from?

The categories of personal data include data about you or the contact persons you have designated in your company. In particular, these are the following categories that are processed by us:

- General information about your identification, such as your first and last name, contact information (e.g., address, email address, mobile and landline numbers), nationality and country of residence, date of birth, gender, and languages spoken;
- Occupational information, such as your job title, work email address and phone number, and your function or responsibility;
- Visitor information, for example your name, contact details and vehicle registration number, as well as data collected by our video surveillance system (partly inside the building and partly outside on our premises);
- Financial data, for example, your bank details with account number, credit card number and tax IDs (e.g. tax ID, VAT ID);
- Contract master data (e.g. about our contractual relationship, product or contractual interest) and product and/or service data, including customer history, contract billing and payment data, planning and control data, creditworthiness data;

- Information about your visit to the trade fair (e.g. date of visit, first and last name, contact details, industry, details about the content of the conversation with our employees, product interest, desired information or actions);
- Website data, related to your use of our websites, including (but not limited to) the type and version of your browser, your browser history, and the pages you access within our websites. For more information, please see the specific notices in our privacy policy for each website;
- Survey results, in particular your answers to questions from customer surveys and the like;
- Personal identifiers, such as passwords, that you use to register with a website, platform or device of ours to help you log in if you lose such personal identifier.

Generally, your personal data is provided directly by you (e.g. through your contact, business card, telephone calls, meetings, orders) or collected by us in the course of processing. However, we may also receive or collect data from third parties (e.g. distributors) in compliance with the statutory provisions, e.g. insofar as they act for you (intermediary). On the other hand, we process personal data that we have legitimately obtained and are allowed to process from publicly accessible sources (e.g. Internet, commercial register, press, media, etc.) or third parties (e.g. credit agencies). Changes to contact persons in your company may also result in the subsequent collection of further personal data in connection with employees of your company.

3. What are the Purposes and the Legal Basis for Data Processing?

First and foremost, your data will be stored and (electronically) processed for the necessary implementation of the respective business purpose, such as in particular for the purposes of initiating, establishing and processing contractual and delivery relationships between you and us. For communication within the scope of the above purposes (in particular for the establishment and maintenance of business relationships, e.g. preparation of order documents, delivery bills and/or invoices), we may contact you via the data collected from you. This can be done via the postal address(es), e-mail address(es) or other electronic communication options and the telephone and fax number(s). The technical and content-related formulation of contracts, in particular content, specifications and prices, can also be handled with the stored data. The legal basis for this is Art. 6 para. 1 subpar. 1 letter b GDPR.

In addition, we process your data to fulfill legal obligations, e.g. due to commercial or tax law requirements or mandatory notifications to (tax) authorities based on Art. 6 para. 1 subpar. 1 letter c GDPR. In addition, due to the European anti-terrorism regulations 2580/2001 and 881/2002, we are obliged to check your data against the so-called "EU terror lists" to ensure that no funds or other economic resources are provided for terrorist purposes.

Furthermore, we process data to protect our legitimate interests pursuant to Art. 6 (1) subpar. 1 letter f GDPR, unless your protective interests or fundamental rights and freedoms prevail. The reasons for our legitimate interests include, in particular, processes for internal administration, operation of a common CRM system within the RAFI Group, product management, guarantees and claims, building, plant and IT security, internal auditing, quality assurance, assessment of economic risks (such as payment defaults), assertion, exercise or defense of any legal claims arising from our business relationship, the control and further development of our business activities and the preparation of trade fair reports.

Finally, we may also process your personal data for other purposes of maintaining the business relationship, marketing and advertising, for example, to send you relevant communications about our business relationship and our products/services and to provide you with opportunities to initiate new business, but also to advance the research, development and improvement of our products and services (including sales and market research, for example through surveys). The legal basis for this is our legitimate interest pursuant to Art. 6 (1) subpar. 1 letter f GDPR. Our legitimate interest in processing your data is to publicize and sell our products and services. You

can object to this processing at any time. Another legal basis may be Art. 6 para. 1 subpar. 1 letter a GDPR if you expressly consent to a measure, e.g. order our newsletter.

If we want to process your personal data for a purpose not mentioned above, we will inform you separately in advance. For example, in the separate information on our websites, our e-learning platform or our video conferencing tools.

4. Who will receive your data?

Within our company, access to your data is granted to those persons who need it to fulfill our contractual and legal obligations or who may process it based on our legitimate interest.

Processors engaged by us may also receive data for these purposes. They have been carefully selected and commissioned by us, are bound by our instructions and are regularly monitored. In addition, we have concluded order processing contracts with the processors in accordance with Art. 28 GDPR. You can find an up-to-date list of all order processors on our website under the topic "Data Protection". You can also request them using the contact information above.

Within our group of companies, your data will be transferred to certain companies if they perform data processing tasks for the companies affiliated in the group as processors, as jointly responsible parties or within the scope of a legitimate interest (e.g. IT, disposal of files, operation of a joint CRM system in the RAFI Group - for further information on joint responsibility, see above section 1). Further information on the companies of the RAFI Group can be found on our website under the topic "Company & Career" / "History & Locations" or you can request it from the contact information above.

Otherwise, your data will only be passed on to third parties if this is necessary and permissible within the scope of the above-mentioned purposes. This includes in particular the disclosure to service providers, distributors, companies of the RAFI Group, subcontractors as well as other business partners and their representatives, representatives of legal and tax advisory professions, authorities (in particular tax authorities, courts, supervisory authorities), banks for the processing of payment transactions. Furthermore, we may transfer your data to third parties if you expressly consent to the transfer.

5. Will your Data be transferred to a Third Country?

If we transfer personal data to recipients in so-called third countries, i.e. in countries outside the European Union (EU) or the European Economic Area (EEA) or to international organizations, the transfer will only take place if the special requirements of Art. 44 et seq. GDPR (e.g. adequacy decision of the European Commission, standard data protection clauses, binding internal data protection regulations, exceptional circumstances of Art. 49 GDPR, e.g. your consent) are met.

Recipients in third countries include RAFI USA Inc. (USA) and RAFI Electronics (Shanghai) Co., Ltd. (China) as well as distributors, commercial agencies and service providers/processors.

Detailed information on the existence or absence of a commission adequacy decision can be found here: https://edps.europa.eu/data-protection/data-protection/glossary/a_en.

Otherwise, we conclude the Commission's invariable standard data protection clauses to protect your data, which can be found here:

https://eur-lex.europa.eu/eli/dec_impl/2021/914/oj?uri=CELEX:32021D0914&locale=en.

Information about third country transfers and the appropriate or adequate safeguards can be requested at the contact information above.

6. How long will your Data be stored?

Insofar as no legal, official or contractual retention periods and/or documentation obligations or current warranty and/or limitation periods prevent the deletion of your personal data (see lower section under this item 6.) and insofar as and to the extent that we do not need them to assert, exercise or defend legal claims, we will delete them as soon as they are no longer required to achieve the purpose for which they were collected. This is usually the case if a business relationship with you or your company no longer exists and a further exchange is no longer expected. A further exchange is regularly no longer to be expected, if no further contact (i.e. neither by fax, telephone, in digital nor in actual real form) takes place within a period of three years.

In addition to that, your data will be deleted, if you exercise one of your data subject rights in this regard, see section 7.

Retention periods and documentation obligations result, from the German Commercial Code (HGB) and the German Fiscal Code (AO) among other things. The retention and documentation periods specified there are two to ten years from the end of the calendar year; contractual retention obligations can be significantly longer.

Limitation periods are generally three years in accordance with §§ 195 et seq. of the German Civil Code (BGB). In certain cases, however, they can also be up to thirty years.

7. Which Data Protection Rights can you assert as a Data Subject?

With regard to the processing of personal data concerning you, you are entitled to the rights listed below under the legal conditions:

- Right to information about the data stored about you in accordance with Art. 15 GDPR;
- Right to correction or deletion of your data under the conditions of Art. 16 and Art. 17 GDPR;
- Right to restrict the processing of your data according to Art. 18 GDPR;
- Right according to Art. 20 GDPR to have the data you have provided to us returned to you in a structured, common and machine-readable format and to have this data transferred to another responsible party (right to data portability), provided that the further prerequisites of Art. 20 GDPR are met;
- Right to revoke any consent granted to us under data protection law pursuant to Art. 7 (3) GDPR at any time. The lawfulness of the processing carried out on the basis of the consent until the revocation remains unaffected. A request for deletion is equivalent to the aforementioned revocation.

Right of objection

If we process your data to protect legitimate interests pursuant to Art. 6 (1) subpar. 1 letter f GDPR, you may object to this processing on grounds arising from your particular situation pursuant to Art. 21 GDPR. We will then no longer process your personal data unless we can demonstrate compelling legitimate grounds for the processing that override your interests, rights and freedoms, or the processing serves the assertion, exercise or defense of legal claims.

As a matter of course, you can object to the processing of your personal data for advertising purposes at any time pursuant to Art. 21 (2) GDPR.

Detailed information on your rights can be found on our website under the topic "Data protection" / "Data subject rights detailed version" or can be obtained from us on request.

To exercise your rights, please contact us or our data protection officer using the contact details provided in section 1.

8. Where can you file a Complaint?

You have the possibility to address a complaint to the above-mentioned data protection officer or, pursuant to Art. 77 GDPR, to a data protection supervisory authority. As a rule, you can contact the supervisory authority of your usual place of residence or workplace or the place of the alleged violation for this purpose. The data protection supervisory authority responsible for us is:

LfDI Baden-Wuerttemberg Mr. Dr. Stefan Brink
Postfach 10 29 32, 70025 Stuttgart, Germany
or Lautenschlagerstrasse 20, 70173 Stuttgart, Germany

9. Are you obliged to provide your Data?

There is no contractual or legal obligation for you to provide personal data. However, without the processing of your personal data, we are generally not in a position to carry out the contractual relationship or the necessary pre-contractual measures with you or your employer/client.

In cases of data collection based on consent, the provision of data by you is voluntary and not mandatory. However, if consent is not given, we will not be able to provide the services based on data processing by means of consent.

10. To what extent do Automated Individual Case Decisions or Profiling Measures take place?

Automated individual case decisions or profiling measures do not take place.